

1. **APPROVAL OF MINUTES:** Approval of the minutes from the July 13, 2015 Potter County Commissioners' Court meeting.

MOTION was made by Commissioner Church: I move we approve the minutes as presented.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

ABSTAIN: Commissioner Kelly.

Motion carried by 4-0-1 vote.

2. **BUDGET AMENDMENT:** To consider and act upon a budget amendment for the fiscal year 2014-2015. [Hood]

MOTION was made by Commissioner Church: I move that we approve budget amendments 1, 2 and 4.

SECOND for discussion was made by Commissioner Murguia.

AYES: Commissioners Kelly, Murguia, Church and Vaughn.

NOES: Judge Tanner.

Motion carried by 4-1 vote.

See Documentation

3. **VOUCHERS:** To consider and act upon the approval of the payment of vouchers processed by the County Auditor's office for the period of July 8, 2015 through July 22, 2015. [Hood]

Judge Tanner referenced Vouchers checks Nos. 163380-163654 and wire #576-582 in the total amount of \$2,203,097.95.

MOTION was made by Commissioner Vaughn: I move that we approve of the vouchers for the checks as noted by the County Judge and the wire #576-582 in the amount of \$2,203,097.95.

SECOND was made by Commissioner Church.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

4. **TREASURER'S REPORT:** To recognized the following:

- a. The Monthly Treasurer's Report.

- b. The Quarterly Investment Report. [Jennings]

Leann Jennings, Treasurer, gave reports to Commissioners' Court.

The Monthly Treasurer's Report and Quarterly Investment Report was so recognized.

See Documentation

5. INSURANCE REPORT: To recognize the insurance fund report. [Holland]

The insurance report was so recognized.

See Documentation

6. TAX ABATEMENT-CITY OF AMARILLO – GESTAMP WIND STEEL US, INC.: To consider and act upon participating in a tax abatement agreement with the City of Amarillo offering a tax abatement to Gestamp Wind Steel US, Inc., and to take any further action necessary. [Brian Jennings – AEDC]

Brian Jennings, Vice President, Business Development – AEDC, gave a presentation to Commissioners' Court.

Lee Higgins, Principal, Tax Incentives Consulting, spoke before Commissioners' Court.

MOTION was made by Commissioner Kelly: I make a motion that we approve the tax abatement for Gestamp Wind Steel Company US at 100% for ten years.

SECOND was made by Commissioner Church.

AYES: Commissioners Kelly, Church, Vaughn and Judge Tanner.

NOES: Commissioner Murguia.

Motion carried by 4-1 vote.

See Documentation

7. GROUP INSURANCE FUNDING: To consider and act upon recommendation to set Group Insurance Funding Levels for FY15-16 to include authority of County Judge to sign necessary documents. [Insurance Advisory Committee]

Kay Holland, Human Resources Director, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Church: I move that we accept the Insurance Committee's recommendation on the health insurance premium funding.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Church, Vaughn and Judge Tanner.

NOES: Commissioner Murguia.

Motion carried by 4-1 vote.

See Documentation

8. TAC TEMPLATE DEFINITIONS: To recognize the continued use of the TX Association of Counties Health and Employee Benefits Pool Booklet Template Definitions as stated. [Holland]

Kay Holland, Human Resources Director, gave an explanation to Commissioners' Court.

TAC Template Definitions were so recognized.

9. CONTRACT WITH OAG FOR ACCESS TO POTTER COUNTY FAMILY COURT

DATA I: To consider and approve Contract. 14-C0003 – Amendment One for the annual contract to share Family Court Data with the Attorney General’s office. The OAG pays \$180 annual for the data access. [Woodburn]

MOTION was made by Commissioner Church: I move we approve the contract with OAG for access to Potter County data.

SECOND for discussion was made by Commissioner Murguia.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

10. CPS-CLUSTER COURT: To consider and act upon the establishment of a CPS Cluster Court in Potter County and to take any action necessary. [Tanner]

MOTION was made by Commissioner Kelly: I make a motion that we approve the CPS Cluster Court.

SECOND for discussion was made by Commissioner Murguia.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

11. RESOLUTION-RENAME LOOP 335 AS MEMORIAL HIGHWAY: To consider and act upon a resolution in support of naming Loop 335 as Veteran’s Highway. [Tanner, Barnes]

MOTION was made by Commissioner Murguia: I make a motion that we approve the resolution in support the naming of Loop 335 as Veteran’s Highway.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

12. ROAD & BRIDGE-DONATION OF RECYCLED ASPHALT: To consider and act upon accepting a donation of RAP (recycled asphalt product) from Texas Department of Transportation. [Ysaguirre]

Sebastin Ysaguirre, Road and Bridge Superintendent, gave an explanation to Commissioners’ Court.

MOTION was made by Commissioner Kelly: I so move.

SECOND was made by Commissioner Church.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

**13. BISHOP RANCHES-IMPROVEMENT OF SUBDIVISION ROADS-CHAPTER 253
TEXAS TRANSPORTATION CODE:**

- a. To receive a request to improve Headquarters Road, Ranch Road, East View Road, and Hillview Road in the subdivision of Bishop Ranches pursuant to Chapter 253, Texas Transportation Code.
- b. To determine if improvement of such roads is necessary for the public health, safety, or welfare of the residents of the county.
- c. If such determination is made, to approve a proposal to improve the roads to comply with county standards, and assess all or part of the costs of the improvement pro rata against the record owners of the real property of the subdivision.
- d. To set a date for a public hearing and authorize publication of notice of the proposed improvement and assessment and the date of the public hearing.
[Church]

Joe Marr Wilson, Bishop Ranches representative and Bishop Ranches resident, gave a presentation to Commissioners' Court.

Sebastin Ysaguirre, Road and Bridge Superintendent, spoke before Commissioners' Court.

MOTION was made by Commissioner Church: I move we move forward with this Bishop Ranches improvement as far as setting a date for a public hearing on September 14th.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

14. POTTER COUNTY PROJECTS: To hear a report on various Potter County Projects and to take any action necessary. [Head]

The projects report was so recognized.

See Documentation

15. EQUIPMENT PURCHASE: To consider and act upon purchasing two thermal imaging cameras from Daco Fire Equipment in the amount of \$12,660.00. [Harder, Lake]

MOTION was made by Commissioner Murguia: I make a motion that we approve the purchase of two thermal imaging cameras from Daco Fire Equipment in the amount of \$12,660.00.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

- 16. JAIL REPORT:** To hear a report on the Potter County Detention Center and to take any action necessary.

Jail population of 477 (85 female, none in Childress) was given by Judge Tanner.

- 17. COUNTY INSURANCE ITEMS:** To consider and act upon any insurance claims, accidents, etc. against the county.

No insurance items were presented.

- 18. BUDGET WORKSHOP FOR FISCAL YEAR 2015-16:** To discuss budget requests submitted by departments for FY16 and take any action necessary. [Hood, Tanner]

After completing Items 19 and 20, Commissioners' Court recessed until 1:30 p.m. to continue budget hearings.

- 19. EXECUTIVE SESSION – PENDING LITIGATION:**

- a. To hold an executive session to consult with the County Attorney regarding the settlement of warranty claims on the Potter County Courthouse project, pursuant to Texas Government Code §551.071 allowing a governmental body to conduct a private consultation with its attorney about a settlement offer.
- b. To take any action appropriate after the executive session. [Kemp]

Commissioners' Court went into Executive Session at 11:02 a.m. and returned to Open Session at 11:38 a.m. No action was taken in Executive Session.

No action was taken on item.

- 20. AGENDA ITEMS:** To receive agenda items for the next Commissioners' Court.

No agenda items were given.

Judge Tanner read a thank you card to Commissioners' Court from The Bridge thanking Potter County for the monetary donation.

Commissioners' Court reconvened at 1:30 p.m.

BUDGET WORKSHOP FOR FISCAL YEAR 2015-2016: To discuss budget requests submitted by departments for FY16 and take any action necessary. [Hood, Tanner]

Elected Officials and Department Heads came before Commissioners' Court to make requests. Discussion was held in regards to budget requests. No formal action was taken.

5:00 p.m. – Judge Tanner recessed until Tuesday, July 28, 2015, 10:00 a.m.

Commissioners' Court reconvened at 10:00 a.m., Tuesday, July 28, 2015

Elected Officials and Department Heads came before Commissioners' Court to make requests. Discussion was held in regards to budget requests. No formal action was taken.

County Judge Nancy Tanner adjourned the Potter County Commissioners' Court until 1:00 p.m., Tuesday, August 4, 2015, in the Potter County Commissioners' Courtroom at 500 S. Fillmore, Room 106, Amarillo, Texas.

I attest that the above proceedings are the true and correct notes/minutes taken in my capacity as ex-official for the Commissioners' Court of Potter County.

Signed this the 28th day of July, 2015.

Julie Smith, Potter County Clerk

By: Stephnie Menke, Deputy